

Fiscal Service Subscriber Agreement

I request the Fiscal Service Certificate Authority (CA) establish a digital identity in accordance with the conditions stated herein. I will submit a Fiscal Service certificate action form requesting a certificate for doing business with the Fiscal Service.

I agree that my use or reliance on Fiscal Service certificates is subject to the terms and conditions set out below. By signing the Fiscal Service certificate form(s), I agree to the terms of this Subscriber Agreement and to the rules and policies of the Fiscal Service.

The Fiscal Service Certificate Authority is governed by the *X.509 Certificate Policy for the US Treasury PKI (CP)*, which is referenced in this Subscriber Agreement. The CP is available at <http://pki.treas.gov/>.

This Subscriber Agreement becomes effective the date I submit the certificate application to the designated Fiscal Registration Authority (FRA), Fiscal Local Registration Authority (FLRA) or Fiscal Trusted Registration Agent (FTRA).

Failure to abide by Fiscal Service certificate policies and practices may constitute grounds for revocation of my certificate, administrative action, civil, or criminal prosecution.

User Identification

A CA, FRA, FLRA, or FTRA will validate the Applicant's identity in accordance with the certificate assurance level. The Fiscal Service CA will ensure that the Applicant's identity as reflected in the certificate is accurate. Additionally, the CA, FRA, FLRA, or FTRA will ensure that the Fiscal Service forms are accurate and complete. The number and type of Fiscal Service forms, as required by the *X.509 Certificate Policy for the US Treasury PKI*, will depend upon the assurance level of the certificate. The identification will include one or more of the following depending upon the level of assurance:

- Proof of the identity of the Verifier performing in-person proofing;
- A signed declaration by the Verifier that he or she validated the identity of the Subscriber as required by the certificate policy;
- For cases of in-person proofing a unique identifying number from a qualifying ID is required from the Verifier and the Applicant;
- The date and time of the verification, and;
- The Applicant must sign all Fiscal Service forms. When in-person proofing is required, the Fiscal Service In-Person Proofing form must be signed by Applicant in the presence of the Verifier.

As a Subscriber to the Fiscal Service CA, I am obligated to:

- Secure my Level III certificate by generating and maintaining my digital signature private key on a hardware security module (HSM). An HSM is not required for Levels I and II certificates;
- Truthfully represent to the Fiscal Service CA, FRA, and other trusted Fiscal Service agents, information pertaining to my certificate and identity;
- Use my certificate(s) exclusively for legal and authorized Fiscal Service business, consistent with the *X.509 Certificate Policy for the US Treasury PKI*;
- Protect my private keys as outlined in the *X.509 Certificate Policy for the US Treasury PKI*;
- Protect my passphrase by not physically recording or sharing it with others. It is understood that the Fiscal Service CA will not store my private signing key in the CA database and there is no mechanism within the Fiscal Service CA to recover my passphrase. In the event of a forgotten passphrase or lost token, the Fiscal Service CA can, at my request, recover my profile;
- Ensure my workstation is not left unattended and unlocked when my certificate is in use for system or application access;
- Inform my FRA, FLRA, or FTRA, of any change to my certificate information or certificate application request;
- Inform my FRA, FLRA, or FTRA *immediately* of a suspected compromise of one of my private keys, and;
- Inform my FRA, FLRA, or FTRA and request certificate revocation when I no longer require my certificate. This includes job transfer, extended leave, resignation or termination of employment.

All Fiscal Service PKI users, such as relying parties, are obligated to:

- Use Fiscal Service CA certificates in accordance with the *X.509 Certificate Policy for the US Treasury PKI*.

As a Subscriber or relying party, I agree to use my Fiscal Service certificate(s) and any related services in accordance with the *X.509 Certificate Policy for the US Treasury PKI*.

Software use:

I agree to honor copyright, patent, and license agreements with respect software provided me by the Fiscal Service CA. I will not destroy, modify, or reverse engineer such software in any way. I agree to use the provided software for the intended purpose of doing business with the Fiscal Service.

By downloading, installing, or using the software supplied by the Fiscal Service CA, I solemnly swear that I do not reside in or am under the control of any country to which the export of this software or related information would be prohibited by the laws of the United States. I further swear that I am not a citizen or resident of Afghanistan, Cuba, India, Iran, Iraq, Libya, Montenegro, North Korea, Pakistan, Serbia, Sudan or Syria.

In addition, should I travel outside the United States, I must comply with local laws that further restrict my right to export, import, or use this software.

Cryptographic Software

I understand that cryptographic software is subject to export controls under the Export Administration Regulations and that I may not export the software. Please refer to 15 CFR Chapter VII, Subchapter C, as issued by the United States Department of Commerce, Bureau of Export Administration (BXA) under laws relating to the control of certain exports, re-exports, and activities.

General:

- I understand that if any provision of this Agreement is declared by a United States court to be invalid, illegal, or unenforceable, all other provisions will remain in full force.
- I understand that the Fiscal Service may, at its own discretion, refuse to issue a certificate to any Applicant.
- I understand that the Fiscal Service may revoke my certificate(s) at any time without prior notice to protect the trustworthiness of the Fiscal Service CA. For example, if the Fiscal Service CA determines that my key is compromised or that information was given under false pretense.
- I have read the Privacy Act Notice.

I demonstrate my knowledge and acceptance of the terms of the Subscriber Agreement by submitting a request to obtain a Fiscal Service certificate, accepting a Fiscal Service certificate, or using a Fiscal Service certificate.