



## INSTRUCTIONS

### USE OF FORM

Use PD F 1832-1 to support the conversion of U. S. Treasury bearer securities to **BE**arer **C**orpora **C**onversion**S** (BECCS) or **C**oupons **U**nder **B**ook-**E**ntry **S**afekeeping (CUBES). The form is provided only at the discretion of the Bureau of the Public Debt.

- Convert bearer securities to a book-entry account with a commercial financial institution.

**COMPLETION OF FORM** – Print clearly in ink or type all information requested.

### ITEM 1. TRANSFER INSTRUCTIONS

Furnish the financial institution wire name, the ABA Routing Number which identifies the institution, account information, and any special instructions. Contact your commercial financial institution for the ABA Routing Number and for any special instructions the institution requires.

### ITEM 2. IDENTIFICATION OF SECURITIES

Furnish the title of the securities and all identifying information shown on the face of the securities. The title of the securities includes the interest rate, type of security (bond), call year if applicable, and maturity year. Show the CUSIP and furnish the face amount, serial number, and information on any coupons for each security. If additional space is needed to identify other securities, attach another sheet and indicate this by marking the appropriate box. If another sheet is attached for identification of other securities, you must initial and date that sheet.

### ITEM 3. AUTHORIZATION AND SIGNATURE

You or your authorized representative must sign and date the form, print or type your name and title and/or your company's name, and provide your daytime telephone number.

**ADDITIONAL INFORMATION** – For a copy of the regulations, additional forms, other information, or further instructions, contact the office shown in "Where to Send" below. If you prefer, you may call us at (304) 480-7537.

**WHERE TO SEND** – Send the securities and the completed form to the Department of the Treasury, Bureau of the Public Debt, PO Box 426, Parkersburg, WV 26106-0426. When transmitting securities to this office, you should use insured registered mail.

### NOTICE UNDER THE PRIVACY AND PAPERWORK REDUCTION ACTS

We're asking for the information on this form to assist us in processing your securities transaction requests. Our authority comes from 31 U.S.C. Ch. 31 which authorizes the Treasury Department to borrow money to pay the public debt of the United States. Also, 26 U.S.C. 6109 requires us to use your SSN on certain forms when we report taxable income to IRS. It's voluntary that you provide the requested information, but without it, we may not be able to process your transaction requests. Information concerning your securities holdings and transactions is considered confidential under Treasury regulations (31 CFR Part 323) and the Privacy Act. However, the following routine uses of this information may include disclosure to the following persons or entities: agents and contractors who help us manage the public debt; others entitled to the securities or payment; agencies (including disclosure through approved computer matches) determining eligibility for benefits, finding persons we've lost contact with, or helping us collect debts; agencies for investigations or prosecutions; courts, counsel, and others for litigation and other proceedings; a Congressional office asking on your behalf; and as otherwise authorized by law.

We estimate it will take you about 15 minutes to complete this form. However, you are not required to provide information requested unless a valid OMB control number is displayed on the form. Any comments or suggestions regarding this form should be sent to the Bureau of the Public Debt, Forms Management Officer, Parkersburg, WV 26106-1328. **DO NOT SEND completed form to the above address; send to the correct address shown in "WHERE TO SEND" above.**