

SLGSafe® USER ACKNOWLEDGEMENT  
SLGSafe® APPLICATION FOR INTERNET ACCESS

U.S. TREASURY SECURITIES  
STATE AND LOCAL GOVERNMENT SERIES



BUREAU OF THE  
**Fiscal Service**  
LEAD. TRANSFORM. DELIVER.

By signing this acknowledgment, I certify that I understand and am bound by the requirements and responsibilities regarding the use of a User ID and Password to conduct SLGSafe transactions on behalf of \_\_\_\_\_ (hereinafter the "organization").

I agree that each time I submit a SLGSafe transaction, I am certifying that it is in compliance with the requirements and responsibilities set forth in applicable laws and regulations, including 31 CFR Part 344, Fiscal Service's legal and privacy notices and, the SLGSafe Application for Internet Access. I have read and understand the aforementioned conditions of use which may change over time.

I also agree to ensure my User ID and Password remains confidential as specified in the SLGSafe Internet User's Guide. If I suspect that the confidentiality of my User ID and Password has been compromised, I will immediately notify Fiscal Service's Help Desk at (304) 480-7777.

Finally, I agree that the use of a User ID and Password to create an electronic message in SLGSafe means that it: (1) identifies and authenticates a particular person as the source of the electronic message; and (2) indicates such person's approval of the information contained in the electronic message. Any SLGSafe electronic message to which it is affixed or attached may not be denied legal effect, including legal effect as a signature, a writing, or an original, solely because the message is in electronic form.

I understand that any failure to comply with the conditions of use may result in suspension of the organization from access to SLGSafe.

Name *(First, MI, Last)*: \_\_\_\_\_

Title: \_\_\_\_\_

Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_

E-Mail: \_\_\_\_\_

Mother's Maiden Name: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

*Forward completed form to your SLGSafe Access Administrator who will attach it to the SLGSafe Application for Internet Access.*

NOTICE UNDER THE PAPERWORK REDUCTION ACT

We estimate it will take you about 30 minutes to complete this form. However, you are not required to provide information requested unless a valid OMB control number is displayed on the form. Any comments or suggestions regarding this form should be sent to the Bureau of the Fiscal Service, Forms Management Officer, Parkersburg, WV 26106-1328.

FOR USE BY THE BUREAU OF THE FISCAL SERVICE

E-Customer ID

Processed by

## Form Instructions

**The Special Investments Branch (SIB) will only accept original signatures on this form. SIB will not accept faxed or emailed copies.**

Regular Mail Address:

Courier Service Address:

Bureau of the Fiscal Service Special Investments Branch P.O. Box 396, Room 119 Parkersburg, WV 26102-0396	Bureau of the Fiscal Service Special Investments Branch P.O. Box 396, Room 119 Parkersburg, WV 26102-0396
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Telephone Number: (304) 480-5299

Fax Number: (304) 480-5277

Internet Address: <https://www.slgs.gov/>

E-Mail Address: [SLGS@fiscal.treasury.gov](mailto:SLGS@fiscal.treasury.gov)

Governing Regulations: 31 CFR Part 344

Please add the following information prior to mailing the form:

- The name of the organization should be entered in the first paragraph.
- If the user does not have an e-mail address, call SIB at 304-480-5299 for more information.
- The user should sign and date the form.
- If the access administrator or backup administrator also completes a user acknowledgment, both administrators should sign the 4144-5 Application for Internet Access.